

Rochester ACS Undergraduate Travel Grant Eligibility and Application Process

About the Travel Grant: The Rochester Section Undergraduate Travel Grant Program is providing funds this year of \$400 towards travel and housing for undergraduate students to attend a professional ACS-sponsored conference at which they will present their research in a poster or oral presentation.

Eligibility: Any full-time undergraduate student in chemistry, chemical engineering, or a related field at a college/university in the Rochester ACS Section is eligible. Applications can be made for a meeting that occurs within 12 months of the application deadline. The student must be the presenting author at an ACS conference (two students who might be co-presenting a single poster/presentation together cannot both be funded). Financial support will not be provided for travel to non-ACS supported conferences. Preference will be given to students who have not received the Rochester Section ACS Undergraduate Travel Grant in the past.

Applications:

Applicants should submit:

- A resume
- The abstract of the work that will be presented
- A one-page narrative from the student describing how involvement in undergraduate research has shaped their academic and career goals.

Faculty Research Advisor should submit:

- A one-page (maximum) letter of support. Be sure to include how your research advisee would benefit from receiving this travel grant in the letter of support.

Applications are due by February 13th, 2020 for the spring national meeting and June 5th, 2020 for the fall meeting. All materials should be emailed to Dr. Stephen Tajc (stajc3@naz.edu).

Review: Submissions will be reviewed twice per calendar year. Judging will be done by a committee of members of the local section, with an alternate named in case of a conflict-of-interest between an applicant and a reviewer. Notification of award will be no later than Monday 2/24/20 for spring submissions and Monday 6/29/20 for fall.

Criteria: Applicants will be judged on:

- Strength of their work as evidenced by the abstract and letter of support.
- Academic success & potential and involvement in extracurricular activities as evidenced in their resume and letter of support.
- Strength of the written narrative.

New 2020 Criteria:

- There is a maximum of 3 applicants per calendar year from each institution. Applicants will be counted in order of complete submitted applications.
- If more than one applicant per institution is submitted for either the spring or fall travel award, we ask (not require) the department chair of the supporting institution for help in prioritizing.
- Awardees **must** submit summary to the chair of committee (Dr. Tajc) within 1 month past the final day of the conference (4/26/20 and 9/20/20 respectively). Failure to submit summary may result in forfeit of reimbursement.
- Travel receipts (up to award value) are required for reimbursement using the Rochester ACS reimbursement form. Form will be provided to awardee by committee chair in award notification.

Stipulations: The presentation must be made by the awarded undergraduate student, not the faculty advisor or other co-author, and the Rochester Section of the ACS must be acknowledged for financial support of the presentation. Students receiving the award will submit a short (i.e., one-page maximum) report on their meeting experience within one month after the meeting (this report will be posted on the Rochester Section ACS website). Student Travel Grant recipients for the spring award must also present their paper at the Annual Rochester Section Collegiate Symposium, to be held at Nazareth College on April 25th, 2020. Student Travel Grant recipients for the fall award must also present their paper at the Annual Rochester Academy of Science, typically held at a local college on the second Saturday of November. The check for travel reimbursements from the Travel Grant will only be sent after the recipient has satisfied the above requirements.

For further information, or to apply for an Undergraduate Travel Grant, please contact:

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